



ReVite Construction Management is seeking an experienced and motivated Construction Project Manager in the Washington DC metro area. The person in this position will act as the owner's representative with multiple clients in development and construction. The ideal candidate will have a minimum of ten years of experience in the commercial construction industry preferably with recent experience in multifamily projects. Overseeing complex projects and leading various project teams in an urban setting is highly desired. **Please send resumes to careers@revitedc.com**

RESPONSIBILITIES

The principal duties and responsibilities of the Construction Project Manager include:

- Ensuring projects are constructed on-time and within budget per contract plans and specifications
- Development and implementation of Project Management and Delivery services for designated construction management projects on a continuous basis
- Preparing Requests for Proposals, evaluating proposals, qualifying and leveling bidders
- Reviewing and approving billing and invoices and managing budgets throughout projects
- Building and establishing business relationships for additional and ongoing company business
- Maintaining constructive working relationships with contractors, subcontractors and clients

REQUIREMENTS

- Minimum of ten years of related experience
- Bachelor's Degree in Engineering, Construction Management, Architecture, or related field or equivalent construction experience
- Professional Engineering certification desired
- Time management with the ability to organize, assess and prioritize multiple tasks, projects, and demands, and to work independently
- Possess strong verbal and written communication skills, and interact effectively at all levels within the organization and with external clients and contacts
- Possess strong decision making and analytical problem-solving skills
- Highly proficient with MS Office suite: Microsoft Word, Excel, Power Point and Outlook experience
- Project management and scheduling software experience (e.g. Primavera, MS Project, Procore)
- Sustainable building experience (such as LEED certified projects)
- Strong work ethic and ability to work in a fast-paced environment
- Experience with local jurisdictions and utility companies in Washington DC and surrounding counties
- Punctual, detail-oriented and motivated
- Proactive and forward-thinking approach

COMPENSATION

ReVite Construction offers competitive compensation and benefit packages to our team members as well as tremendous growth opportunities.